



CITY OF WEST PARK CITY COMMISSION MEETING AGENDA

**WEDNESDAY, FEBRUARY 21, 2024
7:00 PM
COMMISSION CHAMBER, CITY HALL
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023**

www.cityofwestpark.org

Phone: 954-989-2688 Fax: 954-989-2684

**Mayor Felicia M. Brunson
Vice Mayor Brandon Smith
Commissioner Marvin Price
Commissioner Joy B. Smith
Commissioner Dr. Katrina V. Touchstone**

**W. Ajibola Balogun, City Manager
Burnadette Norris-Weeks, City Attorney
Alexandra B. Grant, City Clerk**

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of \$100.00 per **Resolution No. 2012-43**. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. PRESENTATIONS**
 - 1. Recognizing the City’s Fire Rescue Team**
 - 2. Recognizing Entrepreneurial Workshop Participants**
- 6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
- 7. ADVISORY BOARD PRESENTATIONS**
 1. None.
- 8. BROWARD SHERIFF'S OFFICE UPDATES – POLICE / FIRE DEPARTMENT**
 - 1. Law Enforcement’s Monthly Statistics Report – January, 2024**
[ITEM 8-1 - WP-MONTHLYSTATS-01-2024](#)
- 9. APPROVAL OF MINUTES**
 - 1. December 6, 2023 - Regular Meeting Minutes**
[12-06-23 - Regular Meeting Minutes](#)
- 10. RESOLUTIONS – CONSENT ITEMS**
 - 1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CANCELING THE MARCH 20, 2024 REGULARLY SCHEDULED COMMISSION MEETING IN ORDER TO HOLD A SPECIAL COMMISSION MEETING FOR A STATE OF THE CITY ADDRESS ON THE SAME DATE WITH A START TIME OF 6:00 PM; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE ALL NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR AN EFFECTIVE DATE (Resolution 2024-11)**
[RESO. 2024-11 - West Park - Special Commission Meeting 3-20-24 \(State of the City Address\)](#)

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CANCELING THE APRIL 3, 2024 REGULAR COMMISSION MEETING; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE ALL NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2024-12)
[RESO. 2024-12 - West Park - Canceling 4-3-24 Meeting](#)
3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE ATTACHED THIRD AMENDMENT TO THE INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY AND THE CITY OF WEST PARK FOR A SURTAX FUNDED MUNICIPAL TRANSPORTATION PROJECT REGARDING SW 25 STREET COMPLETE STREET IMPROVEMENT; PROVIDING EFFECTIVE DATE
(Resolution 2024-13)
[RESO. 2024-13 - West Park - Execute Third Amendment to ILA for SW 25 St. Complete Street Improvement](#)
4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONSTRUCTION SERVICES AGREEMENT BETWEEN ARZ BUILDERS, INC. AND THE CITY OF WEST PARK FOR THE MARY SAUNDERS PARK PIONEER WALL CONSTRUCTION PROJECT; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2024-14)
[RESO. 2024-14 - West Park - Executing Agmt. with ARZ Builders Inc. \(Mary Saunders Park Pioneer Wall Construction Project\)](#)
5. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, ACCEPTING THE PROPOSAL FROM THE CITY'S ARCHITECTURAL CONSULTANT, M.C. HARRY AND ASSOCIATES, INC., FOR CONSTRUCTION ADMINISTRATION SERVICES RELATED TO THE MARY SAUNDERS PARK PIONEER WALL CONSTRUCTION PROJECT; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2024-15)
[RESO. 2024-15 - West Park - Accepting Proposal from MCHarry and Associates \(Mary Saunders Park Pioneer Wall Construction Project\)](#)
6. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A GRANT AGREEMENT BETWEEN QUALIFIED EMERGENCY MINOR HOME REPAIR APPLICANTS AND THE CITY OF WEST PARK FOR THE CITY'S EMERGENCY MINOR HOME REPAIR ASSISTANCE PROGRAM; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2024-16)
[RESO. 2024-16 - West Park - Emergency Minor Home Repair Assistance Program - Execute Grant Agreements](#)

11. RESOLUTIONS – NON CONSENT ITEMS

1. None.

12. QUASI-JUDICIAL ITEMS – RESOLUTIONS – (PUBLIC HEARING)

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING A PETITION FOR VARIANCE PURSUANT TO CHAPTER 28, ARTICLE II OF THE CITY'S CODE OF ORDINANCES ENTITLED "VARIANCES AND SPECIAL EXCEPTIONS", REQUESTING THE CITY TO CONSIDER A VARIANCE TO SECTION 20-197 OF THE CITY'S CODE OF ORDINANCES REGARDING PERVIOUS AREA AND GREENSPACE; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2024-17)
[RESO. 2024-17 - West Park - Variance #1 - Lot Coverage and Impervious Area - Sunshine Gasoline Distributors](#)
2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING A PETITION FOR VARIANCE PURSUANT TO CHAPTER 28, ARTICLE II OF THE CITY'S CODE OF ORDINANCES ENTITLED "VARIANCES AND SPECIAL EXCEPTIONS", REQUESTING THE CITY TO CONSIDER A VARIANCE TO SECTION 42-571 OF THE CITY'S CODE OF ORDINANCES REGARDING LANDSCAPE REQUIREMENTS FOR LANDSCAPE BUFFER AND VEHICULAR USE AREAS ADJACENT TO STREETS AND ABUTTING PROPERTIES; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2024-18)
[RESO. 2024-18 - West Park - Variance #2 - Landscape Buffer - Sunshine Gasoline Distributors](#)
3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING A PETITION FOR SPECIAL EXCEPTION PURSUANT TO PART II, CHAPTER 28, ARTICLE II OF THE CITY'S CODE OF ORDINANCES ENTITLED "VARIANCES AND SPECIAL EXCEPTIONS" RELATED TO A GAS STATION ESTABLISHMENT LOCATED AT 4090 SW 40TH STREET, WEST PARK, FLORIDA; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2024-19)
[RESO. 2024-19 - West Park - Special Exception Request - Sunshine Gasoline Distributors](#)
4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING AN APPLICATION FOR SITE PLAN APPROVAL PURSUANT TO CHAPTER 20, ARTICLE IV OF THE CITY'S CODE OF ORDINANCES ENTITLED "SITE PLAN PROCEDURE AND REQUIREMENTS", REQUESTING THE CITY TO CONSIDER SITE PLAN APPROVAL PURSUANT TO SECTION 20-166 OF THE CITY'S CODE OF ORDINANCES; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2024-20)
[RESO. 2024-20 - West Park - Site Plan Approval Request - Sunshine Gasoline Distributors](#)
5. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING A PETITION FOR SPECIAL EXCEPTION PURSUANT TO PART II, CHAPTER 28, ARTICLE II OF THE CITY'S CODE OF ORDINANCES ENTITLED "VARIANCES AND SPECIAL EXCEPTIONS" RELATED TO AN AUTOMOBILE REPAIR SHOP ESTABLISHMENT LOCATED AT 3205 SOUTH STATE ROAD 7, WEST PARK, FLORIDA; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2024-21)
[RESO. 2024-21 - West Park - Special Exception Request - Ray Cal Road Service Shop](#)

13. ORDINANCES – FIRST READING

1. None.

14. ORDINANCES – SECOND READING (PUBLIC HEARING)

1. None.

15. CITY MANAGER’S REPORT

1. **Artwork Professional for the Proposed Pioneer Wall**
[ITEM 15-1 - Proposed Artwork Professional for Proposed Pioneer Wall](#)
2. **Infill Affordable Housing Development Groundbreaking Ceremony**
[ITEM 15-2 - Infill Affordable Housing Development Groundbreaking Ceremony](#)
3. **Broward County’s Response to All-Way Stop Control at the Intersection of SW 44th Avenue & SW 20th Street**
[ITEM 15-3 - Broward County’s Response to All-Way Stop Control Request at Intersection of SW 44 Ave. & SW 20 St.](#)
4. **Monthly Free Fresh Food Giveaway**
[ITEM 15-4 - Monthly Free Fresh Food Distribution - Saturday, February 24, 2024](#)
5. **Ongoing and Upcoming Recreational Activities at the Parks**
[ITEM 15-5 - Ongoing & Upcoming Recreational Activities at the Parks](#)
6. **Monthly Budget Report**
[ITEM 15-6 - CWP - Jan. 2024 Budget Report](#)

16. OLD BUSINESS

1. None.

17. NEW BUSINESS

1. **Discussion Regarding NAACP Scholarship Fund**
2. **Discussion Regarding Including High School Students as Part of the Black History Contest Regardless of Where They Reside**
3. **Discussion Regarding the Countywide Solid Waste Disposal and Recyclable Materials Processing Authority**
4. **Discussion Regarding the Review of Chapter 1 of the Code of Ordinances**

18. FUTURE AGENDA ITEMS

19. ANNOUNCEMENTS

20. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** - These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- **Regular Agenda Items** - These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- **Public Hearing Items** - This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. **The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand.** Comments to the Commission by individual citizens shall be limited to **three (3) minutes** during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to

any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the City Clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.